

Advisory Council Meeting | MINUTES

December 15, 2016

Conducting Alison Adams-Perlac
Note/Time taker Waiva Roberts
Attending Waiva Roberts, David Jensen, Bob Coursey, Kevin Cote, Laura Henrie,
Jonathan Thorne

AGENDA TOPICS

WELCOME AND APPROVAL OF MINUTES – DAVID JENSEN

- Need approval of October meeting minutes.
- Update legislative audit – completed and UALD received exposure draft.
- UALD updates. New Intake Officer – Sergio.
- Sign in sheet passed around.

Action items

Open discussion/other business – David Jensen

- 10 day timeframe from the date the UALD receives the intake questionnaire to when we mail a charge out for signature and to notarize.
- If the intake questionnaire shows a last date of harm that is close to the 180 days, we need to waive at that time.
- Charging Party Attorney to write the charges, if preferred.
- UALD will mail charging documents even if we have incorrect respondent contact information. The W2 and pay stubs are not mandatory.
- UALD working on timeframe. 180 days from start to finish. 30 day response time. 10 day IQ to charge out timeframe.
- UALD thinking about not assigning an Investigator to the case at the beginning.
- UALD will assign a separate individual to schedule and reschedule mediations. More to come.
- Kevin Cote – Questions on the National Labor Act and option to support Kevin's organization to protect workers. It was suggested that David email the EEOC updated version on national origin to Kevin.

Action items

Rebuttals – David Jensen

- UALD trying to get away from written rebuttals. More to come regarding oral rebuttals. As of right now, written rebuttals are still accepted.
- UALD will attempt to assign 24 cases per Investigator. Investigator assigned to do preliminary assessment upfront. Hope to speed up the process.
- UALD hopes to have cases assigned to the Investigator within 60-90 days from receiving the intake questionnaire.

Agenda for next meeting:

- ✓ Hope to have more information regarding the legislative audit.
- ✓ Upcoming Employment Legislation - Bullying statute?

Next meeting is scheduled for Thursday, January 19, 2017 at 12:00 p.m. at the Heber Wells building. Lunch will be provided.